

Shadow Ridge Middle School BYOD Policies & Procedures

In our endeavor to deliver a World-Class 21st Century Education for our students, we know allowing students to use digital tools can open more and more learning opportunities in our classrooms. Shadow Ridge Middle School is encouraging students to **Bring Your Own Device** (BYOD) in order to increase the availability for our students to access and utilize electronic learning applications and online information throughout the school day for the purposes of enriched learning. The following is a list of policies and procedures our Technology Committee has developed for student use of their Personal Electronic Device (PED) to help oversee the program and ensure it is implemented wisely.

Student and Family Responsibilities

1. Student will continue to follow the expectations set forth in the student handbook as well as the Adams 12 District Superintendent Policies. These policies include, but are not limited to, Superintendent Policy [5030](#) and [5035](#).
2. Student will continue to follow acceptable conduct with and without technology as outlined in the Student Code of Conduct (Superintendent Policy Code [5000](#)) and Superintendent Policy Code [5110](#) for Student Bullying, Harassment and Intimidations. A student who fails to follow the agreement will have their devices taken away and parents will need to meet with an administrator to have it returned.
3. It is the student's and family's responsibility to ensure the safety of the devices and to avoid loss and damage. The Adams 12 employees are not liable for any device that is lost, stolen, or damaged on campus. Protective cases, personal lock codes, and labeling of all devices are encouraged.
4. Student and their family are ultimately responsible for ensuring their devices are compatible with the District's wireless system and the devices have the appropriate software and anti-virus programs. Student is responsible for management, troubleshooting, and technical support of their personal devices. The school/district is not responsible for technical support of, or repairs to, personal devices (including computer system software and application updates).
5. The District (teachers and administration) has the right and the obligation to monitor all District Information Technology (IT) activity, and may be required to disclose records of student IT use (including materials and records of use that have been "deleted") under public record laws or other laws.
6. Adams 12 School District is not responsible for any data charges that your account may accrue while using the PED at school. Student is required to use the school's secure wireless network instead of any outside (family, shared, etc.) data plan (i.e. 3G or 4G cellular data services).
7. Students will not be allowed to use their Personal Electronic Device for State or District Assessments including PARCC, CMAS or MAP testing. Students will use school owned devices when taking these assessments.
8. Students agree to not take photos, video recordings, or audio recordings of any other people at school without their explicit permission.
9. Students agree to not attempt to bypass the District's network filters or to attempt to access any digital content that is not directly related to their academic achievement or educational success.
10. Students agree to not share their Personally Electronic Device with any other person without the explicit written permission of their parents.

11. Students will be expected to bring their PEDs fully charged to school each day with a minimum run time on the battery of 6 hours. If a student device needs to be charged during the school day, we will have some chargers for Samsung Chromebooks in the school.
12. The student agrees to use their PED only for educational purposes at school and to refrain from sending any inappropriate messages or content using their device including cyber bullying, sexting, or other inappropriate material.
13. The student agrees that Shadow Ridge and Adams12 staff have the right to inspect their PED if it is suspected of being a source of a virus or other malware and presents a potential threat to the District technology systems.

**Student Personal Electronic Device Agreement
Shadow Ridge Middle School - 2017 - 2018**

(Student Name- Print)

(Student ID Number)

Device Name	Model Number #	Serial #

1. I agree to follow all of the policies and procedures as outlined in the Adams 12 Superintendent Policies and Code of Conduct for the BYOD program.
2. I will remember that not all people have access to or utilize technology in the same way. I will not treat others differently if they do not have the same options. I will treat others the way that I wish to be treated when using technology. I will keep in mind that my technology use affects others.
3. I will tell my parents or other responsible adult right away if I come across any information that makes me feel uncomfortable. I understand that to have technology rights I have to be responsible for my actions as well.
4. I will check with my parents before downloading or installing software or doing anything that would harm my device or jeopardize my family's privacy. I will also keep programs such as anti-virus, spyware and adware up-to-date to protect our information.
5. While at school, I agree to maintain and be responsible for my personal equipment. I will keep it safe and secure and maintain it in good condition. I will follow all safety rules to ensure my equipment is kept safe and secure while agreeing to take full responsibility for any damage of any nature or cause whatsoever to my own equipment.

Student Name (Print)

Date

Student Signature

Date

I will help my child follow this agreement and will allow reasonable use of digital technology as long as these rules and other family rules are followed.

Parent/ Guardian Name (Print)

Date

Parent/ Guardian Signature

Date

*Failure to abide by this contract may result in disciplinary action and/or removal of the device from classroom and/or termination of the PED program for the student.